Approved For Release 2005/1:1/21; GIA-RDP78-0048RA000100030002-7

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U -	To: Agency Posceria Manager 1 000:										10	ctober)	<u>- 19</u>	<u>73</u>	
102	<b>0:</b> Agency Records Management Officer 702 Magazine Building						) F	ROM:		•			1		
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FILE IDENTIF	ICATION (Ir	nclude T	`itle, D	escri	ption,	and	inclusi	ve dates							· · · · · · · · · · · · · · · · · · ·
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CUSTODIAN OF	FILE				Ε	XTEN	ISION (	OFFICE		LO	CATIO	N OF FIL	E (R	om an	d Buildi
								O/DDM&S			7018 - Headquarters Bldg.				
IS FILE ON F	RECORDS	CHEDULE	NO.		ITEM	NO.				RETENTIO		IOD OF	FILE		
CONTROL SCHEDULE					١	-с		OFFICE SPACE			}	RECORDS CENTER			
X YES NO 14-71  PRESENT VOLUME (cu. ft.). R							HONTH	Permanent			Ft \				
				REFERENCES PER MONTH				EST. ANNUAL GROWTH (cu. 1			"··/	ANNUAL GROWTH			
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Sou	rce then	numer	<u>ical</u>				No	ne							
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WHO HAS ACCESS TO FILES (clerks, analysts) FILE SERVES HOW N						S HOW MAI	NY	\	VHERE ARE		rs located area. Request may				
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7(411)	777 1301 40	100 715	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	·	DES	CRII	PTION OF	FILE MA	KEUP	DC Dy	phon			<del></del>	
LETTER		X CA	ARD		T	T	MAPS		<del>i i</del>	ADP TAB P	APER				<del></del>
LEGAL		PLANS			ENG. DRA	DRAWINGS		OTHER (specify)							
APER SIZE	X UNIFORM	I VA	ARIES			3 x 5			MIN SIZE 3 x 5						
APER STOCK	X UNIFORM		ARIES		DND	1	TISSUE	CAR		PHOTOS		OTHER	·		
APER COLOR	V UNIFORM		ARIES		HITE		YELLOW	BLU	+-	GREEN		OTHER		city b	elow)
ASTENERS	PRONGS		ARBONS LIPS	-	EPROS Taples	-	STITCH	specify GLU		•	spec	2 SIDE			
THER FACTORS	WHICH MAY	AFFECT	MICROF		····	1		1 1555							·
	No fast	eners													
EST % OF UNPRODUCTIVE MATERIAL WHO CURRENTLY IN THE FILE			WHO WI	WILL PURGE FILE BEFORE MING				ADDITIONS TO FILE WILL BE			BE I	FILMED	IN	DEXIN	G NEEDED
0			-	-				<del>                                     </del>			OTHE			YES	NO
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